

Minutes of the Mundford Parish Council Parish Council Meeting 3rd June 2021 at the Cricket Club

Those present :- Councillors S Eyres, J Musgrove, K Weight, N Enderby, D Goodrham, S Morris, S Allen and S Booth.

Due to the resignation of Cllr Sean Welsh as Chairman and Councillor a new chairman and vice chairman had to be elected.

1. ELECTION OF CHAIRMAN.

Cllr N.Enderby proposed Cllr S.Eyres. Seconded by Cllr K Weight. All present voted for Cllr S Eyres. Cllr S Eyres signed Declaration of Acceptance.

2. ELECTION OF VICE CHAIRMAN

Cllr K Weight proposed Cllr J Musgrove. Seconded by Cllr S Morris. All present voted for Cllr J Musgrove.

3. CHAIRMANS OPENING REMARKS

Chairman asked that we have a moment of reflection as this was the first time we had all been face to face since Cllr John Marston's funeral.

It was noted that the Clerk was absent due to sickness.

4. APOLOGIES

None.

5. ACCEPTANCE AND SIGNING PREVIOUS MINUTES.

As there is no recording available for the May meeting the minutes for the May meeting are preliminary and will be added to if and when we have the list of proposers and seconders etc.

6. Declaration of Interests.

Cllr S Eyres and Cllr J Musgrove item 11.1 Finance payments.

7. Public Participation.

None

8. Reports

District Councillor Mike Nairn. None received
County Councillor Fabian Eagles. None received

Matter Arising

9.1 Outstanding Highways Matters.

Swaffham Road Drainage scheme update from Cllr N Enderby. Works completed at second attempt due to incorrect levels.

Highways to be asked about puddles at crossing by new footpath installed two years ago. At the original meeting on the Swaffham Road to discuss the drainage works that have now been completed. It was agreed a drain would be installed across the Swaffham road into the Lynford drainage ditch. This has not been done.

Pot holes on main roads have had temporary fill.

Cllr D Goodrham asked that Highways be contacted regarding white line to roundabout as they have all but disappeared.

9.2 Village Footpaths and Verges.

Pig Stye Lane will be closed from the bridge to Crown Road through the building site from 7th June to the 18th June for incoming services installations. Signage will be put up at the Bowls Club end of the path.

Still waiting for answer from Flagship regarding the old phone box location.

Minutes of the Mundford Parish Council Parish Council Meeting 3rd June 2021 at the Cricket Club

It has been noted that the farmer has put a fence right down the middle of the footpath down to Lynford from London Lane. This needs reporting to relevant Highways Department and ask what action can be taken. We could send a photograph which might let them see what he has done.

Pig Sty Lane garden waste etc. Cllr J Musgrove had spoken with Patsy Allen who assured him the area was being planted up with wild flowers etc.

Hedge at 68 Fir Close spreading over pavement.

9.3. Allotments

Possible reduction to number 13. Allotment holder may wish to reduce to half size due to ill health. Contact to be made to ask what she would like to do. Clear for someone else to take on half or hand back and go on waiting list for future? Subsequently agreed to just have half size allotment.

9.4. Allotment Hut

Gutter and brackets for the East side of the hut to feed into the new tank has been purchased. Due to be fitted during the coming week.

Cllr Musgrove had carried out some plumbing modifications to the hut in readiness for offering the facilities to the allotment holders. It was proposed to budget £400 plus VAT on maintenance to main door etc as discussed by Cllr J Musgrove. Seconded by Cllr S Morris. All present voted for the budget.

Further investigation into costs for maintenance to the east side of the hut to be considered.

9.5. Handyman Gardener

300 Begonia's had been purchased following a circulated email to all councillors. All councillors had agreed to go ahead with the annual planting.

9.6 Everflow Water Rates.

Renewing contract. Cllr Musgrove had agreed the ongoing contract with Everflow.

9.7. Mole Man

Renewing Contract. Still to be agreed. Cllr N Enderby had put forward John Rolph as an alternative contractor for the contract. Outline map to be produced showing overall areas to be included.

9.8. Parish Office.

The Chairman asked for proposals relating to reopening the office once the works required were completed.

Cllr S Morris proposed that the Clerk should work five days a week from the office. Seconded by Cllr D Goodrham.

Cllr K Weight proposed that the Clerk only work two days a week from the office and three from home. Seconded by Cllr S Allen.

Cllr S Booth proposed the Clerk work three days a week from the office and two from home. This was not seconded.

Cllr S Morris proposal received 5 votes.

Cllr K Weight proposal received 3 votes.

Cllr S Morris proposal is therefore adopted.

Electrics. Quotes to be obtained.

Water Heater. Cllr J Musgrove to cost.

Extract Fan . Cllr J Musgrove to cost.

New wall heater with thermostat and timer to be costed.

Fire extinguisher, Drinking Water Notice and Health and Safety Notice to be purchased.

Barrier. Costs to be obtained for lockable bollard to be placed at a distance from the office door to prevent vehicles being able to park too close.

9.9 Litter Picking

Agreed 23rd June 2pm.

Minutes of the Mundford Parish Council Parish Council Meeting 3rd June 2021 at the Cricket Club

9.10 Grit Bins

Cllr S Eyres confirmed he had reviewed the slabs available from Cllr N Enderby and that they were suitable to put under the grit bin. Cllr N Enderby to let council know when they can be picked up.

9.11 Councillor Vacancy

No further communication from ex Cllr Sean Welsh. Acceptance of his resignation to be sent by email. Breckland to be informed of the situation regarding Sean Welsh so that they can put the normal sequence into action before co-opting a new Councillor can be proposed. Breckland to be informed of Cllr S Eyres appointment.

10.0 Correspondence

Email from Mr Shapland regarding drainage ditch in Pig Sty Lane to be answered pointing out that the majority of the drainage ditch belongs to the developer of four new houses off Crown Road. These are preliminary minutes based on the Agenda issued by the Clerk.

11.0 Finance

11.1 Payments

Description	Amount
Balance for May 2021 (minus the following direct debits)	£23,145.30
Opus Energy Parish Office Electric	£20.29
E-On Street Lights	£118.97
Everflow Water Rates	£8.81
XLN Telephone/Wifi Parish Office	£49.14
Opus Energy (Allotment Hut Invoice)	£10.77
Total Direct Debits	£207.63
Receipts	Amount
2 Number – Allotment Payments @ £15	£30.00
Total Income	£30.00
Balance	Amount
After Direct Debits and Income	£22,967.67

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
Cheque	MSM Safety Management – Office Survey	£150.00
BACS	Stefan Eyres – Chase Timber & Milage	£42.43
BACS/Cheque	Clerk & Handyman Wages	£1,205.84
BACS	Mr J Musgrove – Allotment Hut Gutters	£217.28
BACS	Mrs A Shepherd – Community Car Scheme	£100.00
Cheque	Norfolk Training & Support. Course Fees Cllr S Allen	£40.00
Cheque	Zurich Insurance	£608.03
Total Paid		£2,422.81

Balance in Community Account	Total
June 2021	£20,544.86
Balance in Savings Account	Total
June 2021	£25,882.22
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

Minutes of the Mundford Parish Council Parish Council Meeting 3rd June 2021 at the Cricket Club

1.1 Web report for March.

- Total not available

12.Planning

Please see the Agenda for details. Two planning items agreed by all present.

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/1152/F	Proposed Additional Poultry Barn (B10) Cold Store & Wash Area & LPG	28/10/2020	Mundford Poultry Farm, Cranwich Road	Undecided
3PL/2021/0329/HOU	Front Porch Extension	09/03/2021	Ashleigh House Cranwich Road Mundford	Undecided
3PL/2021/0406/F	New Shepherds Hut and stabling for equestrian based holidays	24/32/2021	1 Methwold Road Mundford	Undecided
3PL/2021/0566/HOU	To erect 3.6m octagonal hardwood summerhouse.	29/04/2021	East Hall 22 Crown Road Mundford	Approved
3PL/2021/0595/VAR	Removal of Condition No's 2&3 on 3PL/2014/0971/F	29/04/2021	1 Swaffham Road Mundford	Undecided

13.Street Lighting

Westcotec update. Street light in Malsters to be completed w/c 21st June.

Cllr Musgrove had asked about solar light on BT pole opposite St Kilda's. No answer yet will chase.

It was suggested asking BT Direct.

14.0 Members Matters.

Any items for next month please.

Cllr D Goodrham suggested considering a Platinum Jubilee event June 2022. Item to be put in Magazine asking for suggestions form village groups.

Meeting closed 8.51 pm.

Chairman: _____ Date: _____